



Detailed instructions for authors of the
„Zeitschrift für Erziehungswissenschaft“

Updated: 2009-01-29

General information

- The ZfE only publishes **original papers**. By submitting a manuscript the author declares that his/her paper has not been nor will be published elsewhere.
- The article should have a **length** of between 35,000 and 45,000 characters (including spaces), encompassing notes and bibliography. In case the text is not submitted electronically, the number of characters (including spaces) should be noted on the front page.
- An **abstract** of the paper is required in German and English with a maximum length of 1,200 characters. It should be included on a separate sheet.
- Don't forget that the **article must be anonymous!** The ZfE uses a strict procedure of anonymous peer reviews, i.e. the peers selected by ZfE do not know who wrote the paper and you do not know who reviewed the piece. Please submit three anonymous paper copies of your article. Since your manuscript will be sent to a minimum of two reviewers, your name, postal address and telephone number should be written on a separate sheet or in your letter of proposal. Obvious self-citations or annotations (e.g.: "...in my research project at the university XYZ") must be avoided during the review process to assure anonymity. *In the case of an author ignoring these recommendations, ZfE cannot be held responsible for a possible identification of the author.*
- We ask you to recognize that both the publishers and the editors require a long lead-up time to completion of the review process because the reviewers work on a voluntary basis. You will be informed of the results of the review process immediately upon its completion. Submitted papers will, however, not be returned.

Acceptance

- In the case that an article is accepted, please send us the (re-worked) paper electronically on disc/CD or as attachment to an email (doc- or rtf-file).
- Please include between three and five keywords¹ on the same sheet as the German and English abstracts.
- The editors reserve the right to make corrections to the text including shortening, assuring common layout design, corrections of language use and (for German texts) changes to the spelling in accordance with the new regulations. These changes will be agreed with the author before final publication.

Format

- *Special emphasis* in the text should be shown through *italics*.

Citations of sources in the text. Please use APA-Style. *Citations must include page numbers.* Secondary literature should be avoided. If the cited name occurs in the text, the form of citation should be:

"...as argued by North (2003, p. 123): "Education..."

Otherwise, e.g.:

"citation text" (Baumert & Prenzel 2008, p. 9) (= two authors)

"citation text" (Lüders, Kade & Hornstein 1996, p. 210) (= three collective authors)

¹ *Keywords* are terms which describe the content of an article or other document concisely. In electronic (bibliographic) databanks, these *keywords* facilitate the search for relevant literature. *Keywords* also provide an orientational help, when reviewing subject-specific literature. Due to the fact that an optimal assignment of keywords to scientific papers necessitates a thorough understanding of the paper itself, publishers and databanks are increasingly requiring authors to categorise their own papers. These are termed *author keywords* in contrast to descriptors, which are – alternatively – assigned by professional information specialists with the same intent, but using only a fixed vocabulary.

“citation text” (Blanz et al. 1986, p. 17) (for more than three authors)

Paraphrasing (cf. AG Bildungsbericht 1994, p. 234)

Paraphrasing (cf. Oelkers & Tenorth 1991, p. 14)

References to two papers from one author *in one year* (cf. Mollenhauer 1988a, 1988b)

Chronology of the development of a theme over time (cf. Scheuerl 1959; Flitner 1977; de Haan 1991)

Abbreviations. Common abbreviations such as e.g., c., etc., i.e. may be used, others are only allowed if the acronym is introduced in the text previously. For example: “The Department for Education and Skills (DfES)... The DfES has...”

Tables and figures should be included on separate sheets of the manuscript. Their position in the text should be marked clearly. References to figures and tables should be formulated in such a way that their final position can be freely determined: “(cf. tab. 1)”; “Fig. 1 shows...” Figures should be submitted in reproduction-free format – as a printout, a file from the original graphic program and the same file in a common format (*.eps, *.tif).

Notes are possible as endnotes, but only in small numbers (max. 10). They should be limited to explanations which are absolutely necessary for understanding the paper. Please use the automatic administration tool for endnotes in your word-processor. Footnotes are not possible for design reasons.

Literature/Bibliography. New, since 2009: Please use APA-Style

- The bibliography must include all literature referred to in the text. Please include only literature which is cited in the article. Details for each publication begin on a new line.
- The *sequence of the bibliography* is determined in the following order of priority: 1. alphabetically, by surname of authors/editors including first letters of first names (Meyer, H.L. in front of Meyer, M.A.), 2. by co-author (first literature with one co-author, then literature with two co-authors etc.), 3. by the date of publication (for more than one publication from one author, the oldest publication is listed first, followed chronologically by the newer titles).
- In the bibliography *all* authors/editors should be named. First names are to be abbreviated and written after surnames. If there are two authors/editors, their names should be combined by “&”, if there are more authors/editors, their names should be separated by a comma “,” and before the last one “&”. Descriptions of function “(Ed.)” are included following the abbreviations of the first name. After this, the year of publication of the referenced edition should be written in round brackets, then a colon, then the main title of the publication (*in italics*). The place of publication comes after the title of the book and is followed by the name of the publisher.

For further details please refer to the following examples

Fox Keller, E. (1986). *Liebe, Macht und Erkenntnis*. München: Hanser. (Example with one author [American double name without hyphen])

Watzlawick, P., Beavin, J.H. & Jackson, D.D. (1985). *Menschliche Kommunikation* (7th ed.). Bern: Huber. (Example with three authors and edition number)

Blanz, B., Geisel, B., Laucht, M., Esser, G. & Schmidt, M.H. (1986). Zur Rolle des Vaters in der Entwicklung von Kindern im Schulalter. *Zeitschrift für Kinder- und Jugendpsychiatrie*, Vol. 14 (1), 5-31. (Example with 5 authors with full details; in the text referenced as “Blanz et al. 1986”)

Collected editions (as above, only with addition of “(Ed.)” or for more than one editor “(Eds.)”

Borrelli, M. & Ruhloff, J. (Eds.) (1996). *Deutsche Gegenwartspädagogik* (2. Aufl.). Baltmannsweiler: Schneider Hohengehren.

Articles always with page numbers (from-to):

Winkler, M. (2004). Erziehung. In H.-H. Krüger & W. Helsper (Hrsg.), *Einführung in Grundbegriffe und Grundfragen der Erziehungswissenschaft* (6. Aufl.) (S. 53-69). Wiesbaden: VS Verlag für Sozialwissenschaften. (*Example of an article in a collected edition, with reference to the edition number*)

Müller, K. (1996). Kontingenzen der Transformation. *Berliner Journal für Soziologie*, 6, 449-466. (*Example of an article in a journal. If the journal has a continuous pagination, only the volume number must be referenced.*)

Hengst, H. (1984). Kindheit als Fiktion oder das Verschwinden der Flügelkleider. *Die Zeit*, No. 41 from 5.10.1984, p. 38. (*Example of an article in a newspaper*)

Special cases (alphabetically listed):

Adorno, T.W. (in discussion with) H. Becker (1990). Erziehung zur Entbarbarisierung. In T.W. Adorno, *Erziehung zur Mündigkeit* (12. Aufl., pp.120-131). Frankfurt a.M.: Suhrkamp. (*Example of a discussion*)

Bude, H. (1993). (Review of:) R. Bohnsack: Rekonstruktive Sozialforschung. *Soziologische Revue*, Vol. 16, 166f. (*Example of a review without own title*)

Diefenbach, H. & Nauck, B. (1997). Bildungsverhalten als „strategische Praxis“: Ein Modell zur Erklärung der Reproduktion von Humankapital in Migrantenfamilien. In L. Priesl (Ed.): *Transnationale Migration* (Soziale Welt: Sonderbd. 12) (S. 277-291). Baden Baden: Nomos. (*Example of an article from a special edition of a journal*)

Schleiermacher, F. (1983). *Pädagogische Schriften. Bd. 1: Die Vorlesungen aus dem Jahr 1826* (with the assistance from T. Schulze ed. by E. Weniger). – Frankfurt a.M.: Ullstein (*Example of a historic book with editorship of only secondary importance*)

Statistisches Bundesamt Deutschland (2000). Bevölkerungsentwicklung Deutschlands bis zum Jahr 2050. Ergebnisse der 9. koordinierten Bevölkerungsvorausberechnung. Wiesbaden. Accessed 20 June 2005 destatis online:

<http://www.destatis.de/download/veroe/bevoe.pdf> (*Internet*)

Thränhardt, D. (1999). Einwandererkulturen und soziales Kapital. Eine komparative Analyse der Zuwanderungsnationalitäten und Bundesländer. In M. Krüger-Potratz (Hrsg.): *iks – interkulturelle Studien Nr. 30* (S. 6-44). Münster: Arbeitsstelle Interkulturelle Pädagogik der Universität Münster. (*Article in gray literature*)